

How to Add User Codes and Enable on a Toshiba 905

Log into the web interface using the IP Address of the copier. Once you are there, click on the Login link at the top of the page to the far right.



The user name is **admin** and there is no password. Choose OK to login.

Login User Name :

Login Password :

Once you are logged in, click on the Address Book link on the right bar.

TOSHIBA e-STUDIO905 Web Image Monitor

Home | Document Server | Printer: Print Jobs | Job | **Address Book** | Configuration

Home

Status | Device Info | Counter | Inquiry

- Device Name : TOSHIBA e-STUDIO905
- Location :
- Comment :
- Host Name : RNP3A53E0

Click on Add User at the top of the page.

Address List

View: All Search for: Registration No.

1/1 Page: Go Display Items: 10 Number of Re

Registration No.	Name	Freq.	Title 1
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Fill in the fields the example is marked in red. Requirement are Name, Key Display, User Code, and what functions this code is allowed to utilize when logged in (Available Functions).

Add User

OK Save and Add Another Cancel

■ Registration No. : 00001

■ Name : John Doe

■ Key Display : John Doe

Title

■ Title 1 : None

■ Title 2 : None

■ Title 3 : None

■ Add to Freq. : On Off

Authentication Information

■ User Code : 1234

■ SMTP Authentication : Specify Other Auth. Info below: Do not Specify

Login User Name:

Login Password:

■ Folder Authentication : Specify Other Auth. Info below: Do not Specify

Login User Name:

Login Password:

■ LDAP Authentication : Specify Other Auth. Info below: Do not Specify

Login User Name:

Login Password:

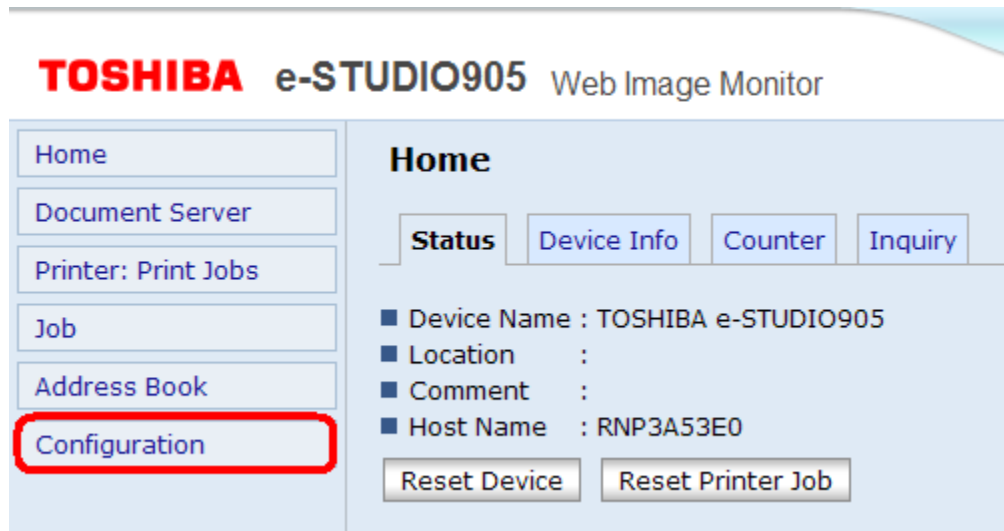
■ Available Functions Copier Scanner Document Server

Printer

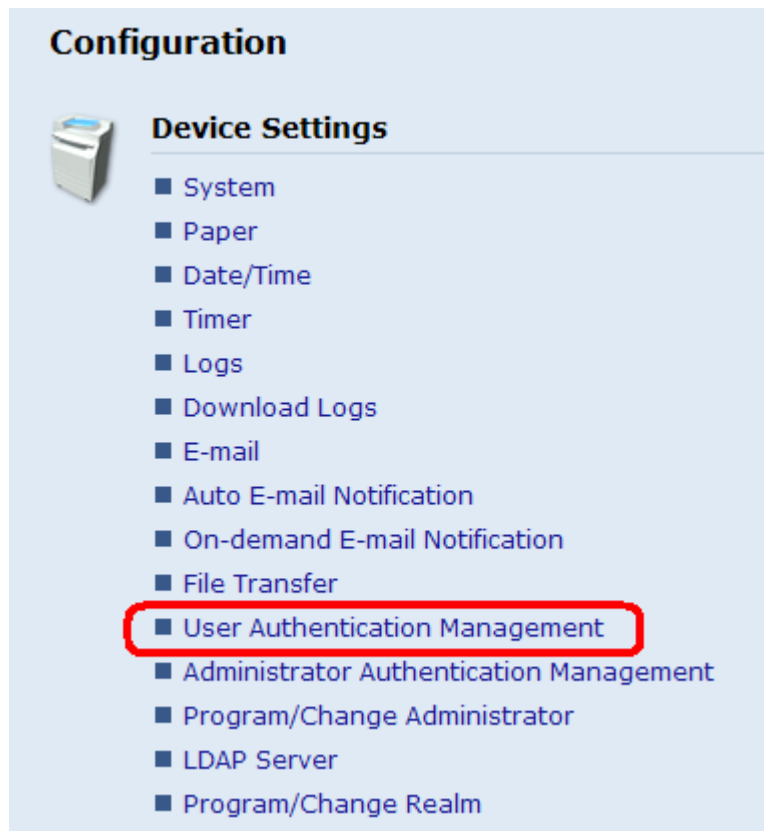
Click OK at the top when finished.

Continue with as many codes as you would like.

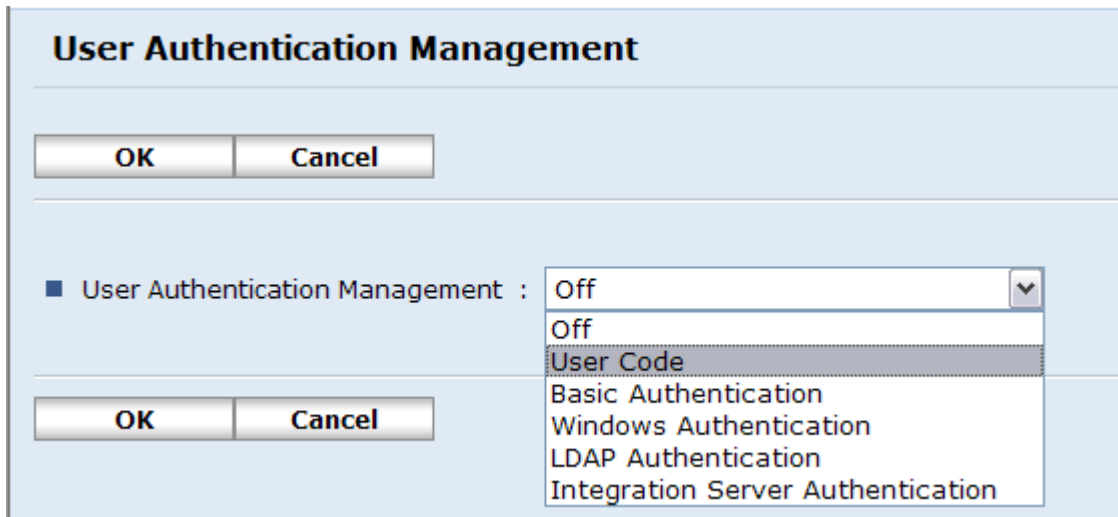
To enable and enforce the codes, click the back button at the top of the page until you see the menu bar on the side. Click on Configuration.



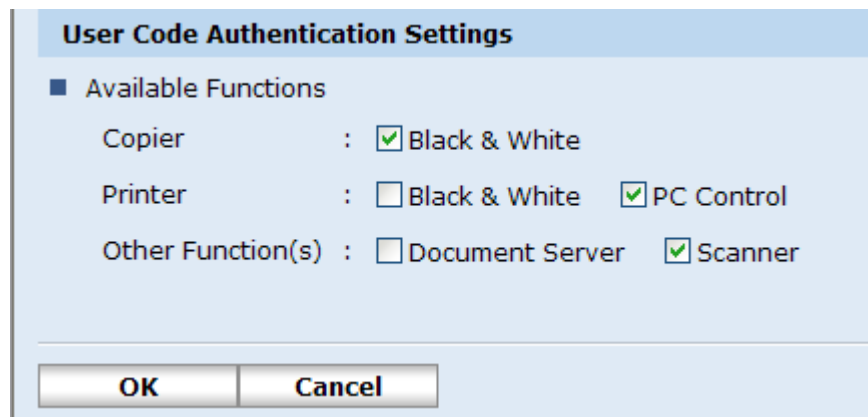
Click on the User Authentication Management



Select User Code in the drop down box.



Scroll to the bottom to User Code Authentication Settings. Select the Available Functions you want the code to be prompted for. Click OK when done.



You have now enabled User Codes for your device.